

CA/71/10

Orig.: en

Munich, 11.06.2010

AGENDA

for the

124th meeting of the

ADMINISTRATIVE COUNCIL

Munich, 28 to 30 June 2010

(commencing at 13.30 hrs on 28 June 2010)

- Room 102 -

SUBMITTED BY: Council Secretariat

ADDRESSEES: Administrative Council (for adoption)

To enable us to organise the seating arrangements, delegations are requested to inform the Council Secretariat (by e-mail to council@epo.org) of the names of their representatives (title, first and family names) by **18 June 2010** at the latest.

By the same date, they are also requested to specify their representatives (no more than two) for any C (confidential) discussions.

A. INFORMATION RELATING TO THE MEETING

- The Administrative Council will hold its 124th meeting from Monday, 28 June 2010 (commencing at 13.30 hrs) to Wednesday, 30 June 2010.

Venue: European Patent Office
Room 102
Erhardtstrasse 27
D-80469 Munich

Tel: *49 89 2399 1101

Fax: *49 89 2399 2891

- The action points (AP/0x/xxx) which correspond to the Council's work programme available on MICADO are listed below.
- The summary of conclusions of the 98th meeting of the Budget and Finance Committee (Munich, 8 to 10 June 2010) is contained in CA/68/10.
- Annex 1 contains the provisional time schedule.
- A ceremony will take place on 30 June 2010 between 14.00 hrs and 16.00 hrs to mark the handing over of office from Ms Brimelow to Mr Battistelli.

B. PROVISIONAL AGENDA

1. AC AND GENERAL AFFAIRS

- 1.1 B (dec) Adoption of the provisional agenda (CA/71/10)
- 1.2 B (dec) Approval of the draft minutes of the 120th, 121st 122nd and 123rd meeting of the Council (CA/179/09, CA/23/10, CA/54/10 + CA/49/10)
- 1.3 B (inf) Chairman's activities report (B28/4/10 e)
- 1.4 B (inf) 2009 annual report and activities report of the President of the European Patent Office (CA/44/10)
- 1.5 C (dec) CPC report in respect of 2009 (CA/C 1/10 + Add. 1)
- 1.6 B (inf) Guidelines on performance management for vice-presidents (CA/62/10)
- 1.7 B (inf) Exchange of information on current trends in activity at the National Patent Offices and at the EPO (CA/79/10 e)
- 1.8 A (inf) Single Patent Process: status report (CA/56/10)
- 1.9 B (inf) Election of chairpersons/deputy chairpersons of the Council and its bodies - discussion on guiding principles

2. APPOINTMENTS/ELECTIONS

- 2.1 B (dec) Chairmanship of the Administrative Council
- 2.2 B (dec) Board of Auditors - composition
- 2.3 C (inf) Vice-Presidency DG 1 and DG 5 (CA/C 8/10)
- 2.4 C (dec) (AP/10/001) Boards of appeal; appointments and reappointments (CA/C 6/10)

3. LEGAL AND INTERNATIONAL AFFAIRS

- 3.1 B (inf) (AP/10/002) Community patent and related developments; status report

- 3.2 B (inf) (AP/10/003) International issues: Trilateral, IP5, PCT roadmap, PPH (CA/84/10)
- 3.3 B (inf) Final phase of "Patents and Climate Change" project (CA/80/10)
- 3.4 A (dec) Initial contribution of Albania (CA/75/10)
- 3.5 B (inf) (AP/10/017) Status of ratification procedures (CA/13/10)

4. TECHNICAL CO-OPERATION/INFORMATION

- 4.1 B (inf) Report of the chairman of the Technical and Operational Support Committee concerning its 71st meeting
- 4.2 A (inf) (AP/10/018) Progress report on co-operation with the member states (CA/5/10)
- 4.3 A (dec) SOPRANO independent study - financial aspects (CA/47/10)
- 4.4 A (dec) Funding aspects of the co-operation policy between EPO and member states (CA/31/10 Rev. 1)
- 4.5 B (dec) Co-operation programme on European language technology services for patents
Part 1: Building corpora of patent documents (CA/28/10)
- 4.6 B (inf) Report of the chairman of the UIP Supervisory Board

5. AUTOMATION

6. AWARD OF CONTRACTS

- 6.1 A (dec) Award of contract for the production of European patent documents (CA/57/10)

7. BUILDING MATTERS

- 7.1 A (inf) Progress report on the Isar building renovation (CA/87/10)

8. RESERVE FUNDS FOR PENSIONS AND SOCIAL SECURITY (RFPSS)

- 8.1 B (inf) Report of the chairman of the RFPSS Supervisory Board (CA/14/10 + CA/67/10)
- 8.2 A (inf) (AP/10/019) Quarterly RFPSS management reports (3/2009 + 4/2009) (CA/6/10 + CA/7/10)
- 8.3 A (inf) (AP/10/020) Quarterly RFPSS finance reports (4/2009 + 1/2010) (CA/8/10 + CA/9/10)
- 8.4 A (inf) Opinion given by the Supervisory Board of the RFPSS pursuant to Article 7 of the RFPSS Regulations (CA/97/10)

9. PERSONNEL/POLICY MATTERS

- 9.1 B (dec) Response to ILOAT judgement No. 2857 - Review of the contribution rates for the death and permanent invalidity insurance 2002-2004 (CA/65/10)
- 9.2 C (opn) Compensation applicable to delegates (CA/C 5/10)

10. PERSONNEL/OPERATIONAL MATTERS

- 10.1 A (inf) (AP/10/023) Report on the EPO's staff home loans scheme (CA/16/10)
- 10.2 A (dec) Amendment of the Service Regulations relating to removal expenses (CA/89/10)
- 10.3 B (inf) Work-sharing from an examiner's perspective (CA/93/10)

11. PERSONNEL/APPEALS

- 11.1 B (dec) Internal appeals misdirected to the Administrative Council re CA/D 28/09 (CA/59/10)
- 11.2 B (dec) Internal appeal misdirected to the Administrative Council re CA/D 22/09 (CA/63/10 + Corr. 1 f)

- 11.3 B (dec) ATILO judgments Nos. 2875, 2876 and 2877 on the new specimen contract concerning the appointment and terms of employment of EPO vice-presidents (CA/85/10)
- 11.4 B (dec) Internal appeals misdirected to the Council (CA/86/10)
- 11.5 C (inf) Contribution to the LTC insurance scheme for spouses and the opinion of the Council's ad hoc Appeals Committee (in IA/2/02) (CA/C 7/10)

12. FINANCIAL MATTERS/BUDGET/PLANNING

- 12.1 B (inf) Report of the chairman of the Budget and Finance Committee concerning its 98th meeting (CA/68/10)
- 12.2 A (inf) (AP/10/007) Quarterly financial statements (4/2009 + 1/2010) (CA/11/10 + CA/12/10)
- 12.3 B (dec) (AP/10/008) Accounts for the 2009 accounting period (CA/10/10 + CA/60/10)
- 12.4 B (inf) Performance Management : Unit Cost results for 2009 and Cost Coverage (CA/45/10)
- 12.5 B (dec) (AP/10/009) Board of Auditors' report on the 2009 accounting period, and explanations and reasons supplied by the President of the Office (CA/20/10)
- 12.6 A (inf) Report on implementation of the Financial Asset Strategy presented in 2007 (CA/199/07) (CA/74/10)
- 12.7 A (opn) Office's evaluation of CA/159/09 Rev.1 and CA/159/09 Add.1, containing the CSC's suggestion to change from IFRS to IPSAS (CA/58/10)

12.8	B	(opn)	(AP/10/004)	Fee reform and sustainable financing of the European patent system - strategy papers - Document 2: "Cost coverage, yes but not everywhere" (CA/33/10) - Document 4: " Continue enhancing certainty in the patenting process" (CA/36/10)
12.9	B	(opn)	(AP/10/004)	Fee reform and sustainable financing Timetable (CA/82/10)
12.10	B	(dec)		Introduction of a funded system to finance the Healthcare Insurance Scheme (CA/66/10 Rev. 1)
12.11	B	(inf)		Financing of the EPO Health Insurance (CA/94/10)
12.12	A	(dec)		Cash injection of the 2009 positive IFRS operating result to fund the liability for lump-sum payments as partial compensation for national taxation of pensions (CA/77/10)
12.13	A	(dec)		Amendment of the Financial Regulations relating to procurement (CA/76/10)
12.14	A	(inf)	(AP/10/010)	Draft budget of the European School Munich for 2011 (CA/15/10 + Add. 1 f)
12.15	A	(inf)	(AP/10/011)	Success criteria and key performance indicators of the EPO (CA/21/10)
12.16	A	(inf)	(AP/10/013)	General EPO statistics (CA/18/10)
12.17	A	(inf)	(AP/10/014)	Filing figures as at 03/2010 (CA/19/10)

- 12.18 A (opn) (AP/10/015) Basic assumptions for the business plan, the budget 2011 and the financial estimates 2012-2015 (CA/35/10, CA/35/10 Add. 1 + Add. 1 Korr. 1 d)
- 12.19 B (inf) Summary of the study on the economic dimensions of the fee structure in the European patent system (CA/91/10)
- 13. MISCELLANEOUS**
- 13.1 B (inf) Any other business

LIST OF A ITEMS

1.8	A	(inf)		Single Patent Process: status report (CA/56/10)
3.4	A	(dec)		Initial contribution of Albania (CA/75/10)
4.2	A	(inf)	(AP/10/018)	Progress report on co-operation with the member states (CA/5/10)
4.3	A	(dec)		SOPRANO independent study - financial aspects (CA/47/10)
4.4	A	(dec)		Funding aspects of the co-operation policy between EPO and member states (CA/31/10 Rev. 1)
6.1	A	(dec)		Award of contract for the production of European patent documents (CA/57/10)
7.1	A	(inf)		Progress report on the Isar building renovation (CA/87/10)
8.2	A	(inf)	(AP/10/019)	Quarterly RFPSS management reports (3/2009 + 4/2009) (CA/6/10 + CA/7/10)
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- 1.7 B (inf) Exchange of information on current trends in activity at the National Patent Offices and at the EPO (CA/79/10 e)
- 1.9 B (inf) Election of chairpersons/deputy chairpersons of the Council and its bodies - discussion on guiding principles

2. APPOINTMENTS/ELECTIONS

- 2.1 B (dec) Chairmanship of the Administrative Council
- 2.2 B (dec) Board of Auditors - composition

3. LEGAL AND INTERNATIONAL AFFAIRS

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- 1.5 C (dec) CPC report in respect of 2009
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- 2.4 C (dec) (AP/10/001) Boards of appeal; appointments and
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- 9.2 C (opn) Compensation applicable to delegates
(CA/C 5/10)

11. PERSONNEL/APPEALS

- 11.5 C (inf) Contribution to the LTC insurance scheme for
spouses and the opinion of the Council's ad hoc
Appeals Committee (in IA/2/02) (CA/C 7/10)

ANNEX 1 PROVISIONAL TIME SCHEDULE

Item	Cat.	Type	Date	Subject	MICADO Ref.
1.1	B	(dec)	28-06-2010	Adoption of the provisional agenda	(CA/71/10)
1.2	B	(dec)	28-06-2010	Approval of the draft minutes of the 120th, 121st 122nd and 123rd meeting of the Council	(CA/179/09, CA/23/10, CA/54/10 + CA/49/10)
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1.4	B	(inf)	28-06-2010	2009 annual report and activities report of the President of the European Patent Office	(CA/44/10)
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